



FIRST THINGS FIRST

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Arizona Early Childhood Development & Health Board Cochise Regional Partnership Council

Meeting Minutes November 20, 2014

Call to Order/Pledge of Allegiance/Introductions

The Regular Meeting of the First Things First Cochise Regional Partnership Council was held on Thursday, November 20, 2014, at the Benson City Hall, 120 West 6th Street, Benson, Arizona, 85602.

Chair Hoyack welcomed everyone, and called the meeting to order at approximately 1:15 p.m. Chair Hoyack led the Regional Council Members and those present in the Pledge of Allegiance.

Roll Call

Council Members Present: Danielle Brownrigg, Marge Dailey, Chuck Hoyack, Laura Killberg, Anthony Reed (arrived at 1:31p.m.), Telly Stanger, Jane Strain (via Phone), Kathleen Vedock (via Phone), and Nancy-Jean Welker

Council Members Absent: Reverend Shawn Buckhanan and Thomas Reardon

Declarations of Conflicts of Interest

Chair Hoyack explained to the Regional Council Members that they could declare their Conflicts of Interests at this time or wait until the specified agenda item. Member Dailey declared a Conflict of Interest with agenda item #9, letters C, D, and E, as she receives Quality First monies, Quality First Scholarships, and Oral Health services.

Call to the Public

Chair Hoyack made a Call to the Public. There were three Calls to Public at this time.

Evelyn Whitmer, University of Arizona Cooperative Extension, spoke about First Things Firsts ongoing support of the Cochise County Health Consultant and First Smiles programs. Ms. Whitmer spoke about how she perceives the decrease of funding will impact the programs in the future.

Joyce Flieger, University of Arizona, First Smiles Program, addressed the decrease of funds for the Oral Health program in Cochise County. Ms. Flieger spoke about why she does the Oral Health work that she does in Cochise County. Ms. Flieger gave Melissa Avant, Cochise Regional Director for First Things First, letters from Oral Health participants.

Charlotte Taylor, Easter Seals Blake Foundation, invited the Regional Council Members to attend the Easter Seals Blake Foundation's grand reopening on December 10, 2014.

Discussion and Possible Approval of Minutes

A. November 5, 2014 Special Minutes

Chair Hoyack asked the Regional Council Members for a discussion and possible approval of the November 5, 2014 Special Meeting minutes.

A motion was made by Member Killberg to approve the November 5, 2014 Special Meeting Minutes; seconded by Member Dailey. Motion carried by a roll call vote (8-0-0).

Member Brownrigg	Yes	Member Strain	Yes
Member Dailey	Yes	Member Vedock	Yes
Member Killberg	Yes	Member Welker	Yes
Member Reardon	Absent	Vice Chair Buckhanan	Absent
Member Reed	Absent	Chair Hoyack	Yes
Member Stanger	Yes		

Discussion and Approval of Meeting Dates/Times

A. Attendance History and

B. Regional Member Survey

Chair Hoyack gave a brief explanation of the Attendance History and Regional Member survey documents.

Chair Hoyack asked the Regional Council Members for a discussion and possible approval of the meeting dates/times and locations as discussed.

A motion was made by Member Dailey to approve the meeting dates/times for third Thursday at 1:00 p.m. and locations as discussed; seconded by Member Stanger. Motion carried by a roll call vote (8-0-0).

Member Brownrigg	Yes	Member Strain	Yes
Member Dailey	Yes	Member Vedock	Yes
Member Killberg	Yes	Member Welker	Yes
Member Reardon	Absent	Vice Chair Buckhanan	Absent
Member Reed	Absent	Chair Hoyack	Yes
Member Stanger	Yes		

Member Reed arrived at 1:31 p.m.

Discussion and Possible Approval of Governance Policy – Third Read

Chair Hoyack recognized Ms. Avant who gave a brief explanation of the changes to the Governance Policy. A brief discussion between the Regional Council Members and Ms. Avant followed.

Member Strain lost phone connection at 1:36 p.m.

Chair Hoyack asked the Regional Council Members for a discussion and possible approval of the Governance Policy as presented or with the following changes.

A motion was made by Chair Hoyack to approve the Governance Policy as presented with the changes highlighted in yellow on page six and page seventeen; seconded by Member Welker. Motion carried by a roll call vote (8-0-0).

Member Brownrigg	Yes	Member Strain	Absent
Member Dailey	Yes	Member Vedock	Yes
Member Killberg	Yes	Member Welker	Yes
Member Reardon	Absent	Vice Chair Buckhanan	Absent
Member Reed	Yes	Chair Hoyack	Yes
Member Stanger	Yes		

Discussion and Possible Approval of Holiday Greetings Through a Year End Letter

Chair Hoyack gave a brief explanation of the letter provided. A brief discussion took place between the Regional Council Members and Ms. Avant.

Chair Hoyack asked the Regional Council Members for a discussion and possible approval of the Year End Letter as discussed.

A motion was made by Member Stanger to approve the Year End Letter as discussed; seconded by Member Welker. Motion carried by a roll call vote (8-0-0).

Member Brownrigg	Yes	Member Strain	Absent
Member Dailey	Yes	Member Vedock	Yes
Member Killberg	Yes	Member Welker	Yes
Member Reardon	Absent	Vice Chair Buckhanan	Absent
Member Reed	Yes	Chair Hoyack	Yes
Member Stanger	Yes		

Discussion and Approval of SFY16 Funding Plan

Chair Hoyack recognized Ms. Avant who gave a brief explanation of the individual items to be voted on.

A. Home Visitation

Chair Hoyack recognized Ms. Avant who gave a brief overview of Home Visitation information. A discussion took place between the Regional Council Members.

Member Strain rejoined the meeting at 1:49 p.m.

Chair Hoyack asked the Regional Council Members for a discussion and possible approval of the Home Visitation Strategy for Fiscal Year 2016 in the amount of \$390,000.00 serving approximately 150 families and over 200+ children screened, through the funding mechanism of request for grant application (RFGA).

A motion was made by Member Brownrigg to approve the Home Visitation Strategy for Fiscal Year 2016 in the amount of \$390,000.00 serving approximately 150 families and over 200+ children screened, through the funding mechanism of request for grant application (RFGA); seconded by Member Reed. Motion carried by a roll call vote (9-0-0).

Member Brownrigg	Yes	Member Strain	Yes
Member Dailey	Yes	Member Vedock	Yes
Member Killberg	Yes	Member Welker	Yes
Member Reardon	Absent	Vice Chair Buckhanan	Absent
Member Reed	Yes	Chair Hoyack	Yes
Member Stanger	Yes		

B. Professional Development for Early Care and Education Professionals

Chair Hoyack recognized Ms. Avant who gave a brief overview and an explanation of the coordination with other First Things First regions. A brief discussion took place between the Regional Council Members and Ms. Avant.

Chair Hoyack asked the Regional Council Members for a discussion and possible approval of the Professional Development for Early Care and Education Professionals strategy using the Communities of Practice model for State Fiscal Year 2016 in the amount of \$100,000 to serve approximately 40+ early childhood professionals with the intent of coordinating with the Regional Partnership Councils in Pima County for a multi-regional Request for Grant Application.

A motion was made by Member Stanger to approve the Professional Development for Early Care and Education Professionals strategy using the Communities of Practice model for State Fiscal Year 2016 in the amount of \$100,000 to serve approximately 40+ early childhood professionals with the intent of coordinating with the Regional Partnership Councils in Pima County for a multi-regional Request for Grant Application; seconded by Member Brownrigg. Motion carried by a roll call vote (9-0-0).

Member Brownrigg	Yes	Member Strain	Yes
Member Dailey	Yes	Member Vedock	Yes
Member Killberg	Yes	Member Welker	Yes
Member Reardon	Absent	Vice Chair Buckhanan	Absent
Member Reed	Yes	Chair Hoyack	Yes
Member Stanger	Yes		

C. Quality First

Chair Hoyack gave a brief overview of the information provided. A brief discussion between the Regional Council Members and First Things First staff took place.

Chair Hoyack asked the Regional Council Members for a discussion and possible approval of the Quality First Strategy package for Fiscal Year 2016, which includes Quality First Coaching/Incentives, Quality First Academy, Child Care Health Consultation and Specialized Technical Assistance for 23 centers and 13 homes, with an estimated funding allotment of \$586,775.75.

A motion was made by Member Welker to approve the Quality First Strategy package for Fiscal Year 2016, which includes Quality First Coaching/Incentives, Quality First Academy, Child Care Health Consultation and Specialized Technical Assistance for 23 centers and 13 homes, with an estimated funding allotment of \$586,775.75; seconded by Member Reed. Motion carried by a roll call vote (8-0-1). Member Dailey recused herself from the conversation and abstained from the vote due to her conflict of interest stated in agenda item 3, that she receives monies from Quality First.

Member Brownrigg	Yes	Member Strain	Yes
Member Dailey	Abstained - COI	Member Vedock	Yes
Member Killberg	Yes	Member Welker	Yes
Member Reardon	Absent	Vice Chair Buckhanan	Absent
Member Reed	Yes	Chair Hoyack	Yes
Member Stanger	Yes		

Chair Hoyack moved item E before item D.

E. Oral Health

Chair Hoyack gave a brief explanation of options for the Regional Council Members to choose from. A lengthy discussion regarding the different options took place between the Regional Council Members and First Things First staff.

Chair Hoyack asked the Regional Council Members for a discussion and possible approval of the Oral Health Strategy for Fiscal Year 2016 in the amount of \$133,500.00 to provide approximately 1,500 fluoride varnishes, provide approximately 1,500 children with oral health screenings, provide approximately 600 education to participating adults, provide approximately 30 participating professionals in the program and to provide approximately 60 prenatal women oral health screenings through the funding mechanism of RFGA.

A motion was made by Member Killberg to approve the Oral Health Strategy for Fiscal Year 2016 in the amount of \$133,500.00 to provide approximately 1,500 fluoride varnishes, provide approximately 1,500 children with oral health screenings, provide approximately 600 education to participating adults, provide approximately 30 participating professionals in the program and to provide approximately 60 prenatal women oral health screenings through the funding mechanism of RFGA; seconded by Member Welker. Motion carried by a roll call vote (6-2-1). Member Dailey recused herself from the conversation and abstained from the vote due to her conflict of interest stated in agenda item 3, that she receives Oral Health services.

Member Brownrigg	Yes	Member Strain	No
Member Dailey	Abstained - COI	Member Vedock	No
Member Killberg	Yes	Member Welker	Yes
Member Reardon	Absent	Vice Chair Buckhanan	Absent
Member Reed	Yes	Chair Hoyack	Yes
Member Stanger	Yes		

D. Quality First Scholarships

Chair Hoyack asked the Regional Council Members for a discussion and possible approval of the Quality First Scholarships Strategy for fiscal year 2016, including an estimate of 160 slots for programs enrolled in Quality First. The total budget allotment estimated for this strategy is \$1,116,558.00.

A motion was made by Member Stanger to approve the Quality First Scholarships Strategy for fiscal year 2016, including an estimate of 160 slots for programs enrolled in Quality First. The total budget allotment estimated for this strategy is \$1,116,558.00; seconded by Member Reed. Motion carried by a roll call vote (8-0-1). Member Dailey recused herself from the conversation and abstained from the vote due to her conflict of interest stated in agenda item 3, that she receives Quality First Scholarships.

Member Brownrigg	Yes	Member Strain	Yes
Member Dailey	Abstained - COI	Member Vedock	Yes
Member Killberg	Yes	Member Welker	Yes
Member Reardon	Absent	Vice Chair Buckhanan	Absent
Member Reed	Yes	Chair Hoyack	Yes
Member Stanger	Yes		

Chair Hoyack requested the Regional Council take a break at 2:38 p.m. Chair Hoyack reconvened the meeting at 2:45 p.m.

F. Media

Chair Hoyack recognized Ms. Avant who gave a brief overview of the information provided in the packet. A brief discussion took place between the Regional Council Members.

Chair Hoyack asked the Regional Council Members for a discussion and possible approval of the Communication Media Strategy in the amount of \$20,000.

A motion was made by Member Reed to approve the Communication Media Strategy in the amount of \$20,000 for fiscal year 2016; seconded by Member Welker. Motion carried by a roll call vote (9-0-0).

Member Brownrigg	Yes	Member Strain	Yes
Member Dailey	Yes	Member Vedock	Yes
Member Killberg	Yes	Member Welker	Yes
Member Reardon	Absent	Vice Chair Buckhanan	Absent
Member Reed	Yes	Chair Hoyack	Yes
Member Stanger	Yes		

G. Community Awareness

Chair Hoyack recognized Ms. Avant who gave a brief overview of the information provided in the packet.

Chair Hoyack asked the Regional Council Members for a discussion and possible approval of the Community Awareness Strategy in the amount of \$10,000 to be used only for Local Sponsorships.

A motion was made by Member Dailey to approve the Community Awareness Strategy in the amount of \$10,000 to be used only for Local Sponsorships for fiscal year 2016; seconded by Member Stanger. Motion carried by a roll call vote (9-0-0).

Member Brownrigg	Yes	Member Strain	Yes
Member Dailey	Yes	Member Vedock	Yes
Member Killberg	Yes	Member Welker	Yes
Member Reardon	Absent	Vice Chair Buckhanan	Absent
Member Reed	Yes	Chair Hoyack	Yes
Member Stanger	Yes		

H. Statewide Evaluation

Chair Hoyack recognized Ms. Avant who gave a brief explanation of the information provided in the packet.

Chair Hoyack asked the Regional Council Members for a discussion and possible approval of the Statewide Evaluation Strategy in the amount of \$133,328.

A motion was made by Member Killberg to approve the Statewide Evaluation Strategy in the amount of \$133,328 for fiscal year 2016; seconded by Member Brownrigg. Motion carried by a roll call vote (9-0-0).

Member Brownrigg	Yes	Member Strain	Yes
Member Dailey	Yes	Member Vedock	Yes
Member Killberg	Yes	Member Welker	Yes
Member Reardon	Absent	Vice Chair Buckhanan	Absent
Member Reed	Yes	Chair Hoyack	Yes
Member Stanger	Yes		

Recommended Future Agenda Items

Chair Hoyack explained to the Regional Council Members that they could recommend future agenda items at this time.

Member Strain proposed revisiting the 2010 presentations, possibly doing new presentations in 2015 and making a presentation schedule.

Member Reed proposed looking into the possibility of First Things First helping with teen pregnancy issues and information.

Announcements

A. Next Regular Meeting: January 2015 – Willcox – possible cancellation

B. Council Member Summary of Events:

Member Reed – Thanked everyone for their support in raising \$6000 at the United Way fundraiser and announced that there will be a newspaper article regarding this appearing in the November 21, 2014 issue.

Member Welker – announced that Bowie School District will have a new interim Superintendent starting on Monday, November 24, 2014.

Member Killberg – Annual City of Sierra Vista Tree lighting December 5, 2014 starting at 5:00 p.m. and everyone is welcome to attend.

Chair Hoyack – shared the plaque given to the Regional Council for their participation and support of the Month of the Military Child.

C. Children's Holiday Party: Saturday, December 13, 2014 – Buena High School, Sierra Vista, Arizona
10:00 a.m. - 12:00 p.m.

Adjournment

With no further business before the Regional Council, Chair Hoyack adjourned the meeting at 3:07 p.m.

Dated this 19th day of February, 2015.

Submitted By: Sarah Furnas
Administrative Assistant II

Approved By: 
Chair, Chuck Hoyack